

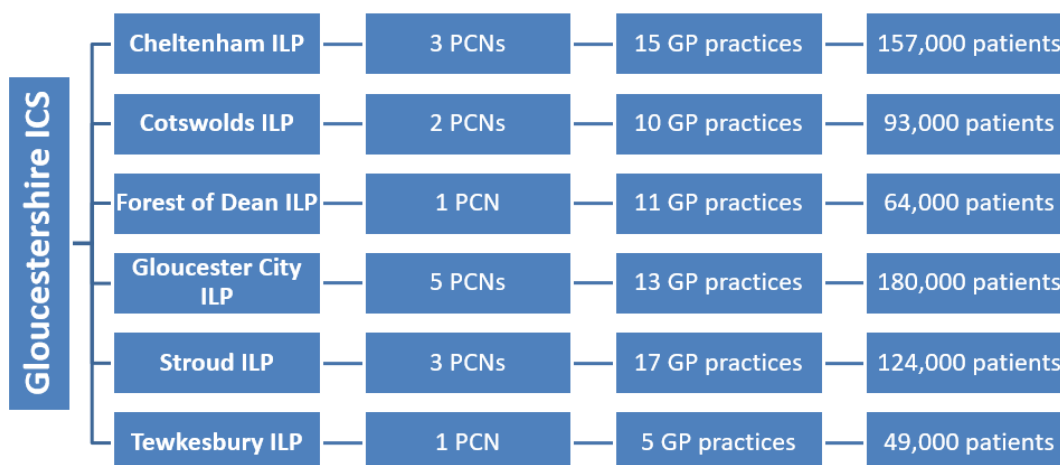
# Terms of Reference: Integrated Locality Partnerships Stroud & Berkeley Vale

## 1. Background & Vision

We know that to have sustainable health and care services in Gloucestershire we need to work collaboratively as one integrated system to help keep people healthy, support active communities and ensure high quality, joined up care where needed. 'One Gloucestershire' as an Integrated Care System (ICS) takes collective responsibility for managing resources, delivering NHS standards, and improving the health and wellbeing of the population we serve, breaking down barriers to deliver better health and care.

Our ICS has a real opportunity to do more at pace and at scale in Gloucestershire than ever before. We want to continue to encourage a population based approach to improving health and care through the delivery of place based care. This includes alignment with the other public services working across Gloucestershire in order to address the wider social determinants of physical and mental health. We will use Population Health Data to drive the identification and prioritisation of the most appropriate response to the management of care at a local level.

Gloucestershire ICS is a single 'place' comprising six Localities which in turn comprise 15 neighbourhoods (PCNs) and 71 General Practices. This is depicted below:



As our work develops we will see multi-disciplinary teams working together to serve natural populations of around 30,000-50,000 people and making the most of the many supportive community health assets such as voluntary and community groups that work locally to support and connect people. For local people this means:

- There will be more support for people to stay healthy and independent and develop active communities that promote prevention and self-care.

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- People with long-term conditions (physical, mental health or learning disability) should benefit from more joined-up care and support in their own homes, GP surgery, community or hospital.
- Staff should find it easier to work with colleagues from other organisations to support shared health priorities and deliver better outcomes for patients.

At Locality level our joined-up approach with education and skills, welfare and benefits, leisure, housing and community safety programmes will deliver a more appropriate mix of medical and social interventions to tackle the root cause of health inequalities and improve health and wellbeing of residents as reflected in the Department of Health and Social Care White Paper of February 2021 entitled Integration and Innovation.

As well as an ICS led response, local people and communities have a key role to play. All communities have health assets that can contribute to positive health and wellbeing.



### 2. Purpose

As ILP members our common or shared purpose is to proactively reduce the impact of root causes of health inequalities and improve health and wellbeing in Stroud and Berkeley Vale. We wish to work collectively to redesign care for and with people in Stroud District to enable people to live well at home.

### 3. Building Blocks/ principles

The way we act as individuals and how we work together is guided by the following principles:

- Focusing locally, working collaboratively, sharing ideas, experience and best practice and key learning from our organisations to increase the awareness of us all;
- To make the most efficient use of time, effort and resource thereby reducing duplication;

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- Using a system approach to bring together the public, private, volunteer and community sector organisations to work collaboratively to address complex problems which cannot be resolved by one organisation alone;
- Prioritise and value building better relationships and trust between ILP members, communities and the people that we serve;
- Being flexible and seeking additional expertise and/or members
- We will co-produce and co create wherever we can;
- Build on what is strong rather than what is wrong;
- Using Population Health Management, data and insight to identify particular priorities and then measuring and evaluating the effectiveness of the different actions and interventions for and with our population.
- Prioritising actions that can be most influential and have the most positive impact;
- Acknowledging that actions will not necessarily make an immediate and direct impact on the problems but should make an impact on something that is clearly influencing our goals;
- Working with local people and communities to understand their strengths and aspirations and sharing the outcomes with the communities we serve;
- Working virtually when we can to reduce our carbon footprint.
- Working collaboratively to ensure the sustainability of services for local people and communities.
- Acting with humility and acknowledging that we do not have all the answers.

### **4. Interdependencies**

ILPs need a strong link to the agenda of Enabling Active Communities and Individuals (EAC-I) whose members are working with local people and communities to support them to enjoy healthier lifestyles and create activities, facilities and services which make their communities healthy, resilient and sustainable.

### **5. Outcomes and Responsibilities**

ILP members will develop a plan and deliver the content of the plan which will contribute to tackling the root causes of health inequalities and improve health and wellbeing in Stroud & Berkeley Vale.

We will re-shape and develop local health, wellbeing and care services, and the infrastructure which supports people to achieve health benefits.

We will make impactful change for the population focussed in particular on the most marginalised and vulnerable alongside partners but with the communities.

It is anticipated that, in the context of and recovery from Covid-19, each ILP will consider and select priorities from the following groups as pertinent to their population and use Population Health Management and local insights to do so.

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ICS priorities	Respiratory, CVD, diabetes and frailty including dementia
Health & Wellbeing Strategy priorities	Social isolation, Adverse Childhood Experiences (ACEs), Physical Activity, Healthy lifestyles – with initial focus on health weight, Housing and health, Mental wellbeing, Early years / best start in life
PCN Service Requirements	Structured Medication Review and Medicines Optimisation, Enhanced Health in Care Homes and Early Cancer Diagnosis, followed by Anticipatory Care, Personalised Care, Tackling Neighbourhood Inequalities and Cardiovascular (CVD) Prevention and Diagnosis.

### 6. Partnership Members

Suggested membership is comprised of representatives from the following organisations. Members can nominate a relevant and consistent officer to attend on their behalf who is mandated to make decisions on behalf of their organisation.

Individual members are responsible for sharing decisions made at the ILP and outcomes with their own organisations and collectively members are responsible for sharing information about our work with the communities we serve.

A quorum will be 50% of members in attendance in addition to the Chair or Vice Chair, with representation from each organisation in attendance below.

The chair of each partnership will be determined by means of a nomination and if necessary an election process held locally for each ILP. The chair could be a PCN Clinical Director, or a Director level individual from a provider organisation or an officer mandated by them.

Organisation	Proposed Members
Local Government	Head of Paid Service, Chief Executive or Strategic Director as per individual council or nominated Locality or Service lead
General Practice	PCN Clinical Director(s) for constituent PCN(s) within the place
Gloucestershire Health and Care NHS Foundation Trust	Executive Director with locality Lead Senior operational locality Lead
Gloucestershire Hospitals NHS Foundation Trust	

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Gloucestershire County Council Adult Social Care	Lead Director or nominated deputy of Adult Social Care. Public health lead
Gloucestershire Health & Care	Service Development Manager
Stroud District Council	Health & Wellbeing representatives
Local Housing Provider	Director or senior management lead
Local Voluntary Social Enterprise Sector Lead and/or member of GVCSA	As appropriate to each Locality
Lay member/s	As appropriate to each Locality

Core ILP Support team	
ILP Management Support	Director of Primary Care and Locality Development or Deputy CCG Locality Manager
Business Intelligence Lead	CCG/Provider

Any member unable to attend the meeting should send a deputy sufficiently briefed and empowered to make decisions. Additional representation may be invited to the meetings as required.

Conflicts of interest must be stated at the start of every meeting and recorded in the minutes.

### 7. Frequency of meeting

Monthly or bi-monthly meetings (as determined by members of each partnership) will take place at a venue within the locality and or virtually via MS Teams.

### 8. Governance and Reporting Arrangements

Minutes and agreed actions of ILP meetings will be taken and signed off by the Chair. As this is not a statutory board, individual governing bodies will retain governance responsibilities within this structure. Individual members are responsible for sharing decisions made at the ILP and outcomes within their own organisations

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Monthly written updates will be provided by any Task and Finish Groups and reported to the ILP.

Reporting arrangements for ILPs will be agreed as our new ICS structure emerges.

### 9. Administrative Details

Meetings will be arranged and agendas organised by the ILP Administrator; with papers circulated at least seven days before the meeting. Minutes of the meeting and record of agreed actions will be taken by the ILP Administrator. These will be sent out no later than seven days following the meeting.

### 10. Review of Terms of Reference

These Terms of Reference will be reviewed annually by each ILP.

### 11. Appendix: Structure of Locality ILPs, PCNs and Practices in Gloucestershire

The ILPs are as follows:

- Cheltenham ILP- comprising 3 PCNs.
- Cotswolds ILP- comprising 2 PCNs.
- Forest of Dean ILP- comprising 1 PCN.
- Gloucester City ILP- comprising 5 PCNs.
- Stroud and Berkeley Vale ILP– comprising 3 PCNs.
- Tewkesbury ILP – comprising 1 PCN. *With communication links to practice populations in Gloucester, Forest of Dean and Cheltenham.*

Locality	PCN	Practices (contract name)
Cheltenham	Central	Berkeley Place Surgery
		Crescent Bakery Surgery
		Overton Park Surgery
		Royal Crescent Surgery
		Underwood Surgery
		Yorkeleigh Surgery
	Peripheral	Cleevelands Medical Centre
		Sixways Clinic
		Stoke Road Surgery
		Leckhampton Surgery, The
		Winchcombe Medical Centre
	St Paul's	Corinthian Surgery
Portland Surgery		

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		Royal Well Surgery
		St Catherine's Surgery
		St George's Surgery
Cotswolds	North Cotswold	Chipping Campden Surgery
		Cotswold Medical Practice
		Mann Cottage Surgery
		Stow Surgery
	South Cotswold	White House Surgery
		Cirencester Health Group
		Hilary Cottage Surgery
		Phoenix Health Group
		Rendcomb Surgery
		Upper Thames Medical Group
Forest of Dean	Forest of Dean	Blakeney Surgery
		Coleford Family Doctors
		Dockham Road Surgery
		Drybrook Surgery
		Forest Health Care
		Mitcheldean Surgery
		Newnham Surgery
		Severnbank Surgery
		Brunston & Lydbrook Practice, The
		Lydney Practice, The
		Yorkley & Bream Practice
Gloucester City	Aspen	Aspen Medical Practice
	Inner City	Severnside Medical Practice
		Gloucester Health Access Centre
		Kingsholm Surgery
	North and South Gloucester (NSG)	Partners in Health
		Brockworth Surgery
		Churchdown Surgery
		Hucclecote Surgery
		Longlevens Surgery
	Rosebank	Rosebank Health
Hadwen & Quedgeley	Quedgeley Medical Centre	
	Hadwen Health	
Stroud and Berkeley Vale	Berkeley Vale	Acorn Practice
		Cam and Uley Family Practice
		Culverhay Surgery, The
		Chipping Surgery, The
	Walnut Tree Practice	
	Severn Health	Frampton Surgery



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		High Street Medical Centre
		Locking Hill Surgery
		Prices Mill Surgery
		Regent Street Surgery
		Stonehouse Health Clinic
		Stroud Valleys Family Practice
	Stroud Cotswold	Beeches Green Surgery
		Frithwood Surgery
		Minchinhampton Surgery
		Painswick Surgery
		Rowcroft Medical Centre
TWNS	TWNS	Church Street Medical
		Mythe Medical Practice
		Newent Family Doctors
		Staunton & Corse Surgery
		West Cheltenham Medical Practice